



**LEGACY**  
CHRISTIAN ACADEMY

## Ministry / Service Hour Reporting Form

- 9<sup>th</sup> through 12<sup>th</sup> grades must complete 30 hours per year in order to graduate or return to LCA the following academic year.
- Service hours must be completely volunteer and do not receive an academic credit. The Costa Rica missions trip is the only exception.
- Recurring service hours with the same adult supervisor can be reported on one form
- Different service hours with different adult supervisors must be reported on separate forms
- See Section 7 of the Parent/Student Handbook for additional information and guidance

Date(s) of Service: \_\_\_\_\_ Number of Hours: \_\_\_\_\_

Student Name: \_\_\_\_\_ Student Grade: \_\_\_\_\_

Detailed Description of Ministry/Service: \_\_\_\_\_  
\_\_\_\_\_

Location of Ministry/Service: \_\_\_\_\_

Print name of Adult Supervisor: \_\_\_\_\_

Signature of Adult Supervisor: \_\_\_\_\_

Signature of Student: \_\_\_\_\_

Additional Comments of Ministry/Service Experience: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Check the Box of the Ministry/Service Hours Category

- Church Ministry
- Christian Ministry (non-church)
- Community Service (non-church related)
- Helping People in Need
- Costa Rica Missions Trip
- Other Missions Trip
- Other Ministry