

Information Regarding Google's Services and Privacy and Security Practices

This document describes the personal information we provide to Google for student's Google Workspace for Education accounts and how Google collects, uses, and discloses personal information from students in connection with these accounts.

Using their Google Workspace for Education accounts, students may access and use the following "Core Services" offered by Google (described at https://workspace.google.com/terms/user_features.html):

- Assignments
- Calendar
- Classroom
- Cloud Search
- Drive and Docs
- Gmail
- Google Chrome Sync
- Google Meet
- Google Vault
- Groups for Business
- Jamboard
- Keep
- Migrate
- Sites
- Tasks

In addition, we also allow students to access certain other Google services with their Google Workspace for Education accounts. Learn more about what Additional Services are, and how they differ from Core Services, in the Help Center at <https://support.google.com/a/answer/6356441>. A list of what additional Google services are available and a brief description of each can be found below.

Service	Description		
Applied Digital Skills	Ready-to-use video lessons teach digital skills that have immediate, real-life application.	Terms	Help

Assignments	<p>Quickly and securely create, analyze, and grade coursework, while helping students learn more effectively.</p> <p>Note: Assignments is a core service for Google Workspace for Education Fundamentals and Google Workspace for Education Plus editions.</p>	Terms	Help
Blogger	Share your life online with a blog—it's quick and easy.	Terms	Help
Brand Accounts	Set up and manage your business or brand through an account that is not publicly linked to your Google Account. Use it with certain services, such as YouTube or Google Business Profile, to create an online presence.	Terms	Help
Campaign Manager 360	Simplifies how campaigns are run, from media planning to reporting.	Requires written agreement	Help
Chrome Canvas	Create your own designs with the Canvas app.	Terms	Help
Chrome Cursive	Use a stylus to take and edit handwritten notes on a touchscreen Chromebook.	Terms	Help
Chrome Remote Desktop	Use a computer or mobile device to access files and applications on another computer over the internet.	Terms	Help

Chrome Web Store	Browse for, purchase, and deploy cloud applications.	Terms	Help
Classroom	Streamline assignments, boost collaboration, and foster seamless communication to make teaching more productive and meaningful. Note: Classroom is a core service for Google Workspace for Education Fundamentals and Google Workspace for Education Plus editions.	Terms	Help
CS First	A computer science curriculum for students ages 9–14.	Terms	Help
Early Access apps	Early Access apps are services and products developed by Google teams that make a Google service or product available in your Google Workspace account.	Terms	Help
FeedBurner	Create and manage custom RSS feeds.	Terms	Help
Gemini	Collaborate with generative AI.	Terms	Help
Google Ad Manager	Streamline your ad management functions with advanced targeting and more.	Requires written agreement	Help
Google Ads	Display your ads on Google and our advertising network.	Terms	Help

Google AdSense	Place Google ads on your website and earn revenue.	Terms	Help
Google Alerts	Monitor the web for interesting new content.	Terms	Help
Google Analytics	Get rich insights into your website traffic and marketing effectiveness.	Terms	Help
Google Arts & Culture	Google Arts & Culture features content from over 2000 leading museums and archives.	Terms	Help
Google Bookmarks	Access your bookmarks on any computer. Use Lists to share them with friends.	Terms	Help
Google Books	Search the full text of books.	Terms	Help
Google Business Profile Manager	Help get your business found on Google.	Terms	Help
Google Chrome Sync	Synchronize your bookmarks, browser preferences, and browser theme on multiple computers.	Terms	Help
Google Cloud	Grow your business with our secure storage, powerful compute, and integrated data analytics products. (Note: This replaces the service on/off setting for the Google Developers Console).	Terms	Help

Google Colab	Write and execute Python, right in your browser.	Terms	Help
Google Developers	Documentation and resources for APIs and developer products, including Google Developer profiles.	Terms	Help
Google Domains	Find, buy, transfer, and manage your domains.	Terms	Help
Google Earth	Explore the world, right in your browser.	Terms	Help
Google Fi	<p>A wireless service that helps you get a high-quality connection wherever you are—at home, on-the-go, or even abroad.</p> <p>Available only to people who live in the U.S in eligible locations. Not available for work profiles. Learn more about work profiles.</p>	Terms	Help
Google Groups	Create and participate in public discussion groups.	Terms	Help
Google Maps	View maps and directions.	Terms	Help
Google Messages	Messages is a simple messaging app that keeps you connected with the people who matter most. Text anyone from anywhere across devices.	Terms	Help
Google My Maps	Create, share, and publish custom maps.	Terms	Help

Google News	Comprehensive up-to-date news coverage, aggregated from sources all over the world.	Terms	Help
Google Pay	Google Pay is the fast, simple way to pay online or make contactless payments with your phone.	Terms	Help
Google Photos	Store and share photos with Google Photos.	Terms	Help
Google Play	Get the latest apps, games, music, movies, TV, and news for all your devices.	Terms	Help
Google Play Console	Offer Android applications that you develop to the rapidly growing Android user base.	Terms	Help
Google Public Data Explorer	Explore with the Google Public Data Explorer to create visualizations of public data, link to them, or embed them in their own webpages.	Terms	Help
Google Search Console	Get Google's view of your site.	Terms	Help
Google Takeout	Back up and download the data in your Google Account.	Terms	Help
Google Translate	Instantly translate words, phrases, and web pages between English and over 100 other languages.	Terms	Help

Google Trips	Includes all trip details from your email, combined with a destination guide and day planner. Provided on your phone, independent of connectivity.	Terms	Help
Looker Studio	Turn your data into easy-to-read charts and interactive reports.	Terms	Help
Managed Google Play	Managed Google Play is the content marketplace for Android in the enterprise. Browse and manage apps for your organization.	Terms	Help
Material Gallery	Gallery is a collaborative tool for uploading design work, getting feedback, and tracking revisions -- quickly and efficiently.	Terms	Help
Merchant Center	Google Merchant Center lets millions of people discover, explore, and buy your products, and gives you different ways to get the right products to the right customers.	Terms	Help
Partner Dash	Quickly access applications hosted by Google partners.	Terms	Help
Pinpoint	Research tool that helps journalists and academics explore and analyze large collections of documents.	Terms	Help
Play Books Partner Center	Promote your books online through Google Books.	Requires sign-up	Help

Programmable Search Engine	Create a customized search experience for your community.	Terms	Help
Question Hub	Question Hub is a tool that enables creators to create richer content, by creating content to address unanswered questions.	Terms	Help
Scholar Profiles	Track citations to your articles.	Terms	Help
Search Ads 360	Manage and optimize your pay-per-click ads and keywords across all major search engines.	Requires written agreement	Help
Search and Assistant	Use your account on Google Search and Google Assistant to see personal results, get better speech recognition, and access additional features. Learn more	Terms	Help
Socratic	Learning app, powered by Google AI, helps students understand school work at a high school and university level. Learn more	Terms	Help
Studio	Manage rich media production and workflow with this tool designed for creative agencies.	Requires written agreement	Help
Third-party App Backups	Make third-party app backups available to users in your organization.	Terms	Help
Timeline	Control location history and reporting.	Terms	Help
Tour Creator	Create and publish virtual-reality tours.	Terms	Help

YouTube	<p>Watch, upload, and share videos, and participate in in-app chat.</p> <p>Note: YouTube not available in all regions. If you can't turn on the service, there might be restrictions against using that service in your area. Learn more</p>	Terms	Help
---------	--	-----------------------	----------------------

Further, we allow students to access additional third-party services with their Google Workspace for Education accounts. Our school administrator enables access to these third-party services with your student's Google Workspace for Education account, and authorizes the disclosure of data, as requested by the third party services.

Google provides information about the information it collects, as well as how it uses and discloses the information it collects from Google Workspace for Education accounts in its Google Workspace for Education Privacy Notice. You can read that notice online at https://workspace.google.com/terms/education_privacy.html. You should review this information in its entirety, but below are answers to some common questions:

What personal information does Google collect?

When creating a student account, LCA may provide Google with certain personal information about the student, including, for example, a name, email address, and password. Google may also collect personal information directly from students, such as telephone number for account recovery or a profile photo added to the Google Workspace for Education account.

When a student uses Google core services, Google also collects information based on the use of those services. This includes:

- account information, which includes things like name and email address.
- activity while using the core services, which includes things like viewing and interacting with content, people with whom your student communicates or shares content, and other details about their usage of the services.
- settings, apps, browsers & devices. Google collects information about your student's settings and the apps, browsers, and devices they use to access Google services. This information includes browser and device type, settings configuration, unique identifiers, operating system, mobile network information, and application version number. Google also collects information about the interaction of your student's apps, browsers, and devices with Google services, including IP address, crash reports, system activity, and the date and time of a request.

- location information. Google collects information about your student's location as determined by various technologies such as IP address and GPS.
- direct communications. Google keeps records of communications when your student provides feedback, asks questions, or seeks technical support

The Additional Services we allow students to access with their Google Workspace for Education accounts may also collect the following information, as described in the Google Privacy Policy:

- activity while using additional services, which includes things like terms your student searches for, videos they watch, content and ads they view and interact with, voice and audio information when they use audio features, purchase activity, and activity on third-party sites and apps that use Google services.
- apps, browsers, and devices. Google collects the information about your student's apps, browser, and devices described above in the core services section.
- location information. Google collects info about your student's location as determined by various technologies including: GPS, IP address, sensor data from their device, and information about things near their device, such as Wi-Fi access points, cell towers, and Bluetooth-enabled devices. The types of location data we collect depend in part on your student's device and account settings.

How does Google use this information?

In Google Workspace for Education Core Services, Google uses student personal information primarily to provide the core services that schools and students use, but it's also used to maintain and improve the services; make recommendations to optimize the use of the services; provide and improve other services your student requests; provide support; protect Google's users, customers, the public, and Google; and comply with legal obligations. See the [Google Cloud Privacy Notice](#) for more information.

In Google Additional Services, Google may use the information collected from all Additional Services to deliver, maintain, and improve our services; develop new services; provide personalized services; measure performance; communicate with schools or users; and protect Google, Google's users, and the public. See the [Google Privacy Policy](#) for more details.

Does Google use student personal information for users in K-12 schools to target advertising?

No. There are no ads shown in Google Workspace for Education core services. Also, none of the personal information collected in the core services is used for advertising purposes.

Some additional services show ads; however, for users in primary and secondary (K12) schools, the ads will not be personalized ads, which means Google does not use information from your student's account or past activity to target ads. However, Google may show ads based on

general factors like the student's search queries, the time of day, or the content of a page they're reading.

Can my child share information with others using the Google Workspace for Education account?

We may allow students to access Google services such as Google Docs and Sites, which include features where users can share information with others or publicly. For example, if your student shares a photo with a friend who then makes a copy of it, or shares it again, then that photo may continue to appear in the friend's Google Account, even if your student removes it from their Google Account. When users share information publicly, it may become accessible through search engines, including Google Search.

Will Google disclose my child's personal information?

Google will not share personal information with companies, organizations and individuals outside of Google except in the following cases:

With our school: Our school administrator (and resellers who manage your or your organization's Workspace account) will have access to your student's information. For example, they may be able to:

- View account information, activity and statistics;
- Change your student's account password;
- Suspend or terminate your student's account access;
- Access your student's account information in order to satisfy applicable law, regulation, legal process, or enforceable governmental request;
- Restrict your student's ability to delete or edit their information or privacy settings.

With your consent: Google will share personal information outside of Google with parental consent.

For external processing: Google will share personal information with Google's affiliates and other trusted third party providers to process it for us as Google instructs them and in compliance with our [Google Privacy Policy](#), the [Google Cloud Privacy Notice](#), and any other appropriate confidentiality and security measures.

For legal reasons: Google will share personal information outside of Google if they have a good-faith belief that access, use, preservation or disclosure of the information is reasonably necessary for legal reasons, including complying with enforceable governmental requests and protecting you and Google.

What if I have more questions or would like to read further?

If you have questions about our use of Google's Google Workspace for Education accounts, please contact one of our school IT administrators at Support@legacyknights.org. If you want to learn more about how Google collects, uses, and discloses personal information to provide services to us, please review the Google Workspace for Education Privacy Center at <https://www.google.com/edu/trust/>, the Google Workspace for Education Privacy Notice at https://workspace.google.com/terms/education_privacy.html, the Google Privacy Policy at <https://www.google.com/intl/en/policies/privacy/>, and the Google Cloud Privacy Notice at <https://cloud.google.com/terms/cloud-privacy-notice>.

The Core Google Workspace for Education services are provided to us under Google Workspace for Education Agreement at https://www.google.com/apps/intl/en/terms/education_terms.html and the Cloud Data Processing Addendum at <https://cloud.google.com/terms/data-processing-addendum>.