



**VOLUNTEER DRIVER CARPOOL APPLICATION FORM**  
**PARENT/TEACHER/COACH/STUDENT**

Bus service is limited at LCA and so parents often must transport kids to various activities, including field trips. In lieu of always having to drive, we have put together a car pool plan. If we all share the responsibility, the burden is not too great on any one driver. So, thank you for being available and willing to transport LCA students in your personal vehicle. We are very appreciative because through your help, our students can experience activities outside of the classroom to enhance and enrich their education (along with athletic participation) at LCA.

In order to ensure the safety of our students, we ask that you review the criteria listed below.

- **Agrees to not allow elementary students in the front seat;**
- Agrees to not allow students to watch movies/TV while in the vehicle;
- I agree to refrain from texting and talking on the phone while transporting students;
- I agree to obey all traffic rules and regulations, speed limits, and seat belt laws;
- As a 16-year-old driver, I will only take one passenger not including a family member;
- I agree not to stop at any location (including for snacks) that the teacher/school/coach does not specifically authorize;
- I acknowledge that my car is in good and safe driving condition;
- I understand that even though the school carries liability insurance, the school's insurance policy will not cover individual drivers driving their own personal vehicles – coverage will be through my own insurance company and I understand that liability.
- I verify that I have a valid driver's license **(COPY OF YOUR DRIVER'S LICENSE)**;
- LCA requires volunteer drivers to have appropriate liability insurance: Typical coverage includes \$100,000 liability per person and \$250,000 per incident for bodily injury for all vehicle occupants and \$50,000-\$100,000 liability for property damage. I verify that I have car insurance **(COPY OF INSURANCE CARD)**;
- I verify that I have not received more than one moving violation on my driving record within the past year; and I verify that I have not received a DUI within the last ten years.

**Volunteer Driver Information**

Name \_\_\_\_\_ Driver's License Expiration Date \_\_\_\_\_

Address \_\_\_\_\_ Cell/Phone \_\_\_\_\_

Car #1 Model/Year \_\_\_\_\_ / Car #2 Model/Year \_\_\_\_\_

License Plate # for Car #1 \_\_\_\_\_ / Car #2 \_\_\_\_\_

Car #1 Insurance Co. \_\_\_\_\_ / Car #2 Insurance Co. \_\_\_\_\_

If you have read the above criteria and confirm that you qualify as a driver, please sign, date and return this application form to the LCA office. A signed form must be on file before you are able to participate in car-pool. Thank you again for your availability and willingness to help.

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Parent Permission signature for student drivers: \_\_\_\_\_ Date \_\_\_\_\_

I am allowed to transport myself Parent's Initials \_\_\_\_\_